

Please read the following fully and carefully. If you have any questions or do not fully understand any of the information contained in this form, please **DO NOT SIGN THE FORM** until your questions have been answered and you fully understand the information and its implications regarding your employment.

Authorization and Informed Consent To Release and Discuss Motor Vehicle Records

I, _____
Print Name: First, Middle, Last *D.L. #* *D.O.B.*
understand that my employer:

Star Limousine, Star Transportation LLC dba

Limo Company Name

is a Limousine Service certified by the Minnesota Department of Transportation's Office of Motor Carriers. I understand these Minnesota Rules require that all Limousine Services check their driver's Motor Vehicle Record (MVR) to confirm that each driver's MVR is clear of any of the convictions for operating a motor vehicle that would disqualify a driver from eligibility to operate a Limousine. I understand that this means my employer must obtain my MVR, or a copy, and maintain this in my employee file.

Furthermore, I understand that my employer and its Insurance Company have established standards for my MVR that must be met to qualify me to operate my employer's vehicles. I also understand that my employer's Insurance Agency, Oakwood Insurance Agency (OIA), is required to check my MVR to confirm that my driving record meets the standards established by the Insurance Company.

In consideration of the foregoing, I understand that my employment as a Limousine driver, insured under a Commercial Business Auto policy, is contingent upon my having and maintaining a MVR which meets the standards of Minnesota Rules, my employer and its Insurance Company. I also acknowledge that the information in my MVR will be used to determine my employability as a driver. Understanding all of this, I provide my fully informed consent and authorization:

- 1) for OIA to release any MVR that OIA has obtained to my employer, and
- 2) for my employer to release an MVR that my employer may have otherwise obtained to OIA, and
- 3) for any Licensed Agents employed by OIA to fully disclose any information regarding my MVR to my employer and to discuss with my employer any and all information contained therein.

Employee's Signature

Date